Dear Parent

The final dates for the educational trip to Shimla and Shoghi are 22nd (night departure) to the 25th of May 2019. The students are required to report to the school at 9:00 pm on 22nd May, 2019 and they shall reach back to school on 25th May, 2019 by 7:30 pm.

The students are required to carry the following items for the trip:

- **Identity Card**, four sets of casuals (preferably jeans/lowers), night suit, one pullover/jacket, good sports shoes (not the heeled ones), socks, bathroom slippers, towel, personal toiletries (toothbrush, toothpaste etc.), odmos, accessories and any medicine that the child may need.
- Kindly ensure that the child carries a light luggage carrier labeled with her/his name inside and outside.
- In case a child requires any special kind of care/food/medication, you are requested to talk to the teacher in charge before the child leaves for the trip.
- **NO ORNAMENTS, MOBILES, CAMERAS OR OTHER VALUABLE ARTICLES ARE ALLOWED.**
- Kindly save this number: 7428380185. In case of any communication, we will be sending broadcast messages using this number.
- For general queries, you may contact the following teachers:
  
  For Class VI – Ms Purbasha Mukherjee: 9968046236
  Class VII – Ms Amita Barse: 9560933257
  Class VIII – Ms Kavita Sharma: 9717693559,
  Ms Kiran Deep Narang: 8826663962
  Class IX – Ms. Komalpreet Kaur: 9953764007
  Class X – Ms. Anuradha Singh: 7838474214
  Class XI/ XII – Ms Priyanka Dhawan: 9015330404,
  Mr Rakesh Shukla: 9818433013

Kind Regards

[Signature]
Shalini Bajaj
Head of the School