Dear Parent

Kindly ensure that your ward reaches the school before 7:40 am everyday. **The school will not allow late entries beyond 7:45 am.**

All students are required to be **neatly dressed and in proper school uniform** on all days. In case the child is not found attired in full school uniform; **he/ she shall be sent back home after two warnings.**

The school reception **will not accept lunch boxes, water bottles, skating bags or any other item from the parents during school hours.**

As per the directions of the Directorate School Education, students of Class VI upwards are allowed to leave the school premises, on their own at the end of the day at 2:15 pm. We will be allowing the students to depart from the school premises (unescorted) on all working days unless a written request is received from the parent (only for students of Classes VI – VIII) for handing over the child to the parent/ guardian.

Kind Regards

Shalini Bajaj
Head of the School