



The Maurya School, Palam Vihar, Gurgaon  
(Circular for Classes IV to XII)

Ref. No.: TMS/17/P/164

Date: 27<sup>th</sup> Nov., 2017

Dear Parent

The Maurya School recognizes that a student's well being and safety are essential for academic and social development. All students should be able to learn and develop in a safe, supportive and respectful environment. We all have a responsibility to provide this and to teach our children how to use technology in positive and productive ways.

The students of Class VII conducted a rally on "Cyber Safety" on 15/11/2017, where they made students and facilitators aware about various Cyber Threats and safety measures to be taken while you are online. The following are the safety measures which were highlighted during the rally:

- Don't post any personal information like your address, phone number, email address, family member's name, videos etc. online. Sharing too many details on social media sites can put you in physical danger.
- Choose a password that uses letters, numbers, lowercases, uppercases, and characters.
- Never click on pop-ups or e-mails that claim you have won millions of dollars. These are scams.
- Keep multiple e-mails id's (personal and professional). This would help you to separate different aspects of your life, and gives you official and non-official addresses, and can help you cut down on spam and privacy issues.
- Don't meet people you've met online.
- If someone bullies you, the first step is to document the attack with a screenshot or by printing out the conversation. Do not respond to the cyber bully, block the person and inform your elders/parents or experts.
- Use an anti-virus program, an anti-spyware program, and a firewall. Surfing the internet without these things is unsafe and invites spam, hackers, and viruses onto your computer.

Let us all work together on these points to ensure the well being & safety of our children.

Kind Regards

Shalini Bajaj  
Head of the School